



NEW ZEALAND CERTIFICATE IN SECURITY (FOUNDATION) LEVEL 3 MARITIME OPTION

The New Zealand Certificate in Security (Foundation) Level 3 is an entry level qualification that teaches the basic skills and knowledge needed to perform well as a Security Officer thereby providing a valuable asset to organisations and their clients.

This qualification is specifically designed for those who are working in a Port Facility security role – either as an employee of a Port Facility or as an employee of a Port Facility contracted security company.



The programme

The programme is a 60 credit programme and is completed over 6 -9 months. It is completed by distance except for Fire and First Aid which learners must attend a class to complete. The modules are:

Module 1. Introductory security knowledge. This module outlines the basic aspects of the security industry and security personnel requirements. It includes licencing, roles and duties of security personnel, health and safety, conflict management, legislation, and response to emergencies.

Unit Standards 27364, 27360, 27361 (Note – these unit standards are the three mandatory training unit standards required for a security Certificate of Approval (COA)).

Module 2: Responding to incidents, events, and emergencies. This module supports the learner to develop knowledge and skills in providing security context responses to incidents, events, and emergencies, (including maritime and port specific incidents, events, and emergencies), and to develop practical skills around managing an evacuation. This includes fire safety and first aid. It also introduces them to the NZ Coordinated Incident Management System (CIMS) in order to gain an understanding of the systems used by agencies in major event responses.

Unit Standards 6523, 32158, 3271, 6401/6402

Module 3: Security electronic technology equipment. This module provides knowledge and skills regarding the use of electronic technology equipment in a security setting.

Unit Standard 21110

Module 4: Communication. This module focuses on the skills and knowledge required to develop the basic operational and interpersonal communication skills required by security personnel.

Unit Standards 27357, 27365



Module 5: Health and Safety. This module allows learners to develop an understanding of health and safety and how it relates to security personnel. It includes legislation (Health and Safety at Work Act 2015 and maritime law) , and the safety of security personnel, subjects, and the public through the principles of risk assessment and situational awareness in a security context (with a focus on ports).

Unit Standard 27358

Module 6. Observation skills. This module provides skills and knowledge around the development of observation skills in a security context. It covers behavioural analysis, human factors, and vulnerable situations as well as environmental features that may indicate a threat to security (including port and maritime threats). Practical skills regarding recording of information gathered during the observation process are also covered.

Unit Standard 27363

Module 7. People management in a security context. This module supports the learner to develop skills and knowledge regarding people management in a security context. It includes behavioural analysis, crowd control, entry and exit functions, conflict management and customer service with a specific focus on ports.

Unit Standard 27368

Module 8. Protective security requirements. This module provides learning to support the development of skills and knowledge around protective security requirements. It includes security roles and responsibilities, the government Protective Security Requirements and associated legislation, the purpose and application of security measures and the compliance with confidentiality and privacy requirements in a security context.

Unit Standard 31604

Module 9. Maritime security requirements. This module covers the specific knowledge and skills required of a port security guard by the International Maritime Organisation and Maritime New Zealand. It includes national and international maritime law; threats to the maritime transport industry such as terrorism, contraband and weapons smuggling, stowaways and cargo theft; the definition of port specific security roles and port security incidents; the implementation of port and ship security plans; searching a ship in a security incident; the Declaration of Security and execution of port facility security inspections.

International Maritime Organisation model course 3.24 – security awareness training for port facility personnel with designated security duties.



Classroom days.

There are two classroom days that must be attended which are the First Aid and Fire Safety training days. C4 will arrange that with you when you enrol.

Enrolment.

It is really important to C4 that learners are able to successfully complete this qualification and therefore we have put in place some entry requirements that will help them to do this. The requirements are:

1. Must be a New Zealand resident or citizen. C4 are not able to enrol international students in formal qualifications, and anyone on a visa is considered by NZQA to be an international student.
2. Must be actively employed in a security role at a Port Facility. There are quite a lot of the assessments that need supervisor or team leader sign off, so learners need to be able to demonstrate work-based skills in order for these assessments to be signed off. We will need to have the employer's signature on the enrolment form for learners to be able to enrol with us.
3. Must have good English language skills. If English is a second language, submission of a formal certificate from an accepted English Language training course is required. The table below shows what certification is required. Please note: No certification except those in the table below will be accepted.

| Type of English Language Test | What level you must have |
|------------------------------------|--|
| IELTS | General or Academic score of 5 with no band score lower than 5 |
| TOEFL (paper-based) | Score of 500 (with an essay score of 4 TWE) |
| TOEFL (internet based) | Score of 35 (with a writing score of 14) |
| Cambridge English Qualifications | B2 First or B2 First for Schools with a score of 154. No less than 154 in each skill |
| OET | Minimum of Grade C or 200 in all sub-tests |
| NZCEL (after Dec 2019) | Level 3 (General) |
| Pearson Test of English (Academic) | PTE (Academic) Score of 36 with no band score lower than 36 |
| LanguageCert | B1 Achiever IESOL (LRWS) with PASS; no less than Pass in each skill |
| Trinity ISE | ISE I with no less than distinction in any band |

Enrolment: Our enrolment is rolling which means you can join the programme at any time throughout the year.

Delivery: Distance, face to face and work-based only

Duration: We allow between 6-9 months for this programme , however it may take you more or less time than this.

Fee: \$900 (incl GST) if you have completed the 3 mandatory Certificate of Approval Unit Standards 27360 / 27361 / 27364

\$1200 (incl GST) if you haven't completed Unit Standards 27360 / 27361 / 27364. This must be organised separately through our online calendar <https://c4group.co.nz/events/>

Both face to face and virtual classrooms are available for this.

Payment: C4 offers a “pay as you go” scheme. An initial deposit of \$180 is required followed by a payment after each module is completed. This amount will depend on what you may have done already.

For any further information please contact us on admin@c4group.co.nz or call us on 09 6367339

