



## **WHAT IS A HEALTH AND SAFETY REPRESENTATIVE?**

A workplace Health and Safety Representative (HSR) is an employee who has been elected by their work group to represent them in health and safety matters. Duties include:

- Representing workers on health and safety matters
- Make recommendations to the employer regarding health and safety in the workplace
- Working with employers to ensure that health and safety is well managed in the workplace

### **About this course**

This course prepares workplace Health and Safety Representatives to be able to explain their overall role and functions in a New Zealand workplace. The course is NZQA-approved, and all credits will be registered with NZQA.

On completion of this courses the learner will achieve:

Unit Standard 29315 – Describe the role and functions of the HSR in a New Zealand workplace.

People credited with this unit standard are able to understand:

- The role and functions of the HSR under the Health and Safety at Work Act 2015 and its Regulations
- The role of an HSR as an advocate for workers
- The obligations of a PCBU and WorkSafe New Zealand towards the HSR
- The risk management process and the importance of communicating with workers and management
- The powers and obligations that an HSR has in terms of issuing a Provisional Improvement Notice (PIN) and how and when to direct a worker to cease unsafe work



#### **Option 1:**

Unit Standard 29315 – Describe the role and functions of the HSR in a New Zealand workplace

**Delivery:** Distance

Online: (coming soon)

**Completion:** Must be completed within 3 months

Price: \$150 (incl GST)

#### **Option 2 (coming soon):**

**Delivery:** One day class including Unit Standards 29315 and 497 – Workplace Health and Safety

**Price:** \$320 (incl GST)

**For more information or to book a course, please contact us on [admin@c4group.co.nz](mailto:admin@c4group.co.nz)**